



MADISON AREA YMCA

111 Kings Road, Madison, New Jersey 07940
Phone 973-822-YMCA (9622) /Fax 973-377-1064
madisonareaymca.org

OFFICE USE ONLY

Rec'd by: _____

Date: _____

MEMBERSHIP SUSPENSION REQUEST

Member Name: _____ Street Address: _____

Effective Date: _____ Return Date: _____

Membership Type and Term: _____

PREFERRED METHOD OF CONTACT (phone/email): _____

Reason for Suspension (Please check one):

- Business Travel
- Medical
- Other: _____
- International Travel
- Snowbird/Sandbird (65+ only)

I UNDERSTAND AND AGREE TO THE FOLLOWING:

- Suspensions are limited to three (3) months per calendar year per membership. Extensions maybe granted for extenuating circumstances subject to director approval. Official documentation may be required.
- All parties included in my membership will be included in the suspension.
- No adjustments will be made retroactively. *
- I must submit my suspension request in writing 10 days prior to the period for which I would like the suspension to take effect. Requests received less than 10 days prior may not be approved.
- I must specify a return date at the time of my request.
- I may not use the **Madison Area YMCA** or the **Nationwide Membership** program while my membership is suspended.
- All parties included in my membership must have completed any Madison Area YMCA programs prior to the start of the requested suspension. Programs include, but are not limited to, registered for programs, summer camp, Madison Area YMCA competitive teams and active enrollment at the F.M. Kirby Children's Center.
- I may not register for or attend any Madison Area YMCA programs while my membership is suspended.
- The Madison Area YMCA reserves the right to deny my request for any reason.
- Additional restrictions may apply.

MONTHLY MEMBERSHIPS

- If I am a monthly paying member, suspensions must be placed for a minimum of one (1) payment cycle. My monthly membership will automatically reactivate on my return date. **The payment method on file will be automatically charged.**
- Early returns from suspensions are only permitted after the first payment cycle of the originally requested suspension. Any return before the first payment cycle is subject to director approval. I may be required to pay for the payment cycle in full.
- My billing date will be adjusted to reflect an early return, and payment will be taken for the following billing cycle.
- All early returns must be submitted in person at the Welcome Center.

QUARTERLY/ANNUAL MEMBERSHIPS

- If I am a quarterly or annual paying member, suspensions must be placed for a minimum of one (1) month. My membership renewal date will be extended to reflect the time period that my membership is suspended.
- Early returns from suspensions are only permitted after the first month of the originally requested suspension. Any return before the first month is subject to director approval.
- My expiration date will be adjusted to reflect the early return.
- All early returns must be submitted in person at the Welcome Center.

Signature _____ Date _____

* Retroactive adjustments may be allowed for medical reasons.

The Madison Area YMCA reserves the right to request a doctor's note if an early return from a medical suspension is requested.